

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

WORK SESSION MINUTES

August 8, 2018

The Columbia County Board of Commissioners met in scheduled session with Commissioner Margaret Magruder and Commissioner Tardif. Commissioner Heimuller was not present.

Commissioner Magruder called the meeting to order.

BOARD DISCUSSION ITEMS:

- The Board discussed the Security Notice that Judge Grant is proposing be posted using a banner at the landing at the front door of the Annex. Commissioner Heimuller does not like the idea of a banner. After some discussion, it was determined that Judge Grant should obtain information on the State Standards for these types of signs.
- Commissioner Margruder updated Commissioner Heimuller on the recent meeting with the Judges and Adult Corrections on transitional housing. Basically, all but Judge Grant did not see a need for any changes. These decisions are made through the Corrections Department per their policy. In the end, the Board suggested the Judges prepare any suggested policy changes, if any, and get that back to the Board for County Counsel review.
- The Board discussed an email received from Jennifer Cuellar asking if there is an existing policy in the Board office for discretionary spending, i.e. flowers, food, etc. Commissioner Heimuller is quite sure there is not such policy and how would one create a policy with so many unknowns. When someone is sick and the Board sends flowers, or paying for lunches for the Fair volunteers, or any number of other reasons, those are discretionary costs and are agreed to by the Board as a whole. However, the Board will discuss this with Jennifer Cuellar and Sarah Hanson.
- Commissioner Magruder mentioned that Linda Sallee will not be continuing as a member of the Parks Advisory Committee. This is due to her serious health issues. The Board will be sending Linda a card. With that resignation, there are now 3 openings on this committee. Karen is waiting for a pending application and, once received, will give all interest forms to the Board for appointment consideration.
- Commissioner Tardif went back to the discretionary costs. He has taken staff to lunch during a tour of the roads, out with the assessor staff, etc. He questions now if that is appropriate. Both Commissioner Heimuller and Magruder agreed that this is totally acceptable practice and have also done that in the past.

- The Board received a letter from a K. McCarter expressing his concerns with the excessive noise from the Jake brakes on trucks coming out of the Eagle Rock quarry at Pittsburg and Hankey. The Board will discuss this with Tristan Wood at the Road Department for his input.

AMENDED MINERAL RIGHTS AND ACCESS AGREEMENT:

Sarah Hanson, County Counsel, discussed a Mineral Rights Amendment and Letter with the Board. Sarah explained that following the request from Violet's Villa to amend the County's mineral rights to allow the development to continue, she has been working with the Seller's attorney to come to an acceptable form. Sarah passed out a final version of the Amended Mineral Rights and Access agreement for the Board to review. In consideration for amending the County's rights, we will receive \$1,000.00 to cover the County's staff time in the transaction and the first right of refusal to any minerals extracted during the development, including rock. After review and discussion, ***Commissioner Heimuller moved and Commissioner Tardif seconded to approve the Amendment to Mineral and Access Rights with St. Helens Land Co. The motion carried unanimously.***

Further, Commissioner Tardif moved and Commissioner Heimuller seconded to approve the letter to Ticor Title with regards to the Mineral Rights Agreement. The motion carried unanimously.

VANTAGE POINT SERVICES FOR BROADBAND PROJECT:

Holly Miller, IT Director, introduced Lori Sherwood, Vantage Point Services (VPS), who will be serving as Project Manager and Primary Consultant for the Columbia County Broadband Planning project. Ms. Sherwood discussed her firm's organization and her experience in broadband planning. She indicated that she has over 15 years of experience in telecommunications and municipal broadband, including previously working as Broadband Program Director for the \$100M One Maryland (ICBN) initiative.

Holly discussed the county's broadband project outreach efforts, which will include a town hall and specific stakeholder group meetings. The Board suggested that a single town hall meeting may not be enough, given the size of the county and the difficulty for some residents to travel for public meetings. They suggested that an additional

ASSISTANCE AGREEMENTS WITH CITIES OF COLUMBIA CITY & VERNONIA:

Steve Sallee, Chief Deputy with the Sheriff's Office, was present to obtain approval on two Letter of Understandings with the cities of Columbia City and Scappoose. These OU's are for the reimbursement of certain personnel costs incurred by the Columbia County Sheriff's Office in response to emergency calls for service when the City police departments are unavailable. After review and discussion, ***Commissioner Heimuller moved and Commissioner Tardif seconded to approve the Assistance Agreements with the City of Columbia City and the City of Scappoose and***

authorize Steve Salle to sign. The motion carried unanimously.

APIARY ROAD CULVERT REPLACEMENT:

Tristan Wood and Michael Russell, Road Department, met with the Board to discuss the upcoming closure of Apiary Road on August 27th. Due to the bridge supplier changing the structure, it can't be delivered on the original date. Therefore, the schedule needs to be adjusted, which will add 2 additional days to complete the construction. Due to the Labor Day holiday, adjusting the schedule on front end would not be feasible. The new date to reopen would be on September 29th.

After discussion, **Commissioner Heimuller moved and Commissioner Tardif seconded to approve the extension of the road closure on Apiary Road at MP 16.1. The motion carried unanimously.**

EXECUTIVE SESSION UNDER ORS 192.660(2)(e) - Real Property:

The Board recessed the regular session to go into Executive Session as allowed under ORS 192.660(2)(e). Upon coming out of Executive Session, the Board discussed the request by the ACLU for a public records fee waiver. Because the ACLU did not explain how they intend to use the information, how it is in the best interest of public and that they do not have the ability to pay, the Board directed staff to prepare a letter to the ACLU denying their request.

MOU WITH CLATSOP COUNTY - PUBLIC HEALTH SERVICES:

Michael Paul, Public Health Coordinator,

With nothing further coming before the Board, the meeting was adjourned.

Dated at St. Helens, Oregon this 8th day of August, 2018.

BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

By: _____
Margaret Magruder, Chair

By: Not Present
Henry Heimuller, Commissioner

By: _____
Jan Greenhalgh
Board Office Administrator

By: _____
Alex Tardif, Commissioner